



A Smart Partnership in Green: Office Depot® & Hon®.

The HON Company believes anything that does not bring value to customers is wasteful. Its lean manufacturing process conserves resources, reduces waste and produces better products at lower costs. That's why Office Depot is proud to offer HON furniture and seating to customers looking for eco-conscious choices for their organizations.

National IPA Offers Value, Savings and Expertise

The National Intergovernmental Purchasing Alliance Company is a leading public sector cooperative purchasing organization established through a collaborative effort of public agencies. This cooperative purchasing strategy offers lower costs, plus time and resource savings, to participating agencies. This is an optional use program with no fee to participate. Visit <http://www.nationalipa.org> for more information.

National IPA eligible Public Agencies include:

- County Government
- City/Local Government
- State Government
- Public & Private Education
- Special Districts
- Nonprofits
- Government-Education Healthcare
- All Agencies for Public Benefit

The HON contract complements Office Depot's current offering of office and school supplies through National IPA with the State of Florida contract.

New to Office Depot?

Email: nationalipa@officedepot.com to set up a new account.

For additional National IPA/Office Depot program pricing or contract information, visit, nationalipa.officedepot.com or contact your Office Depot Account Representative.



Furniture solutions at work

Through National IPA and a competitively solicited contract by DuPage County, Illinois, we now offer discounted prices on HON education and workspace furniture solutions.



CLICK | business.officedepot.com
CALL | 800-999-9933

Register to participate with National IPA:
www.nationalipa.org

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Full-Service Solutions

from design assistance to delivery and installation

Professional Design Services

Our Furniture Representatives collaborate with you throughout your entire project to help you design and execute your vision.*

- Furniture Plan & Specification Package: Our designers work with you to provide a CAD furniture plan, 3D line drawing, itemized parts lists and more.
- Value Engineering: We help you optimize workstation layouts and help identify cost-saving opportunities.
- 3D Images: Product visualization helps you picture how your furniture will look in your space.
- Space Planning: We listen to your goals, help you agree on a big-picture approach and determine an appropriate budget and timeline.

Best-in-Class Project Coordination

We'll manage your order, track it and communicate progress to ensure your product arrives as planned. Our services include:

- Order Confirmation: We'll let you know your order has been received and provide confirmation prior to delivery.
- 99.5% On-time Delivery Record: Our industry-leading on-time delivery record ensures your order will ship and meet your requirements.
- Complete Delivery Assurance: If additional services (e.g., installation option) are chosen for your project, we receive, inspect and consolidate all the items prior to delivery.

Fast and Flexible Solutions with HON Daily

HON Daily programs enable you to furnish your organization with customizable solutions, minus the long manufacturing wait times.

- HON Daily On Demand:
 - A large assortment of HON's most requested customizable furniture
 - Orders are delivered in 10 days or less.
- HON Daily Project Ready:
 - The "project-in-a-box" solution uses the full line of HON furniture and features pre-configured typicals and coordinated palettes.
 - Orders ship in 8-12 days and will be delivered in 15 business days or less.

Contact your Sales Representative or call the Furniture Help Line at 800-999-9933 to get started today!

* Office Depot does not provide interior design services in Florida

Delivery Options

We provide consistent on-time delivery with direct shipping from one centralized U.S. manufacturing facility. Options include:

- Loading Dock (drop-ship): Products arriving throughout the U.S. with the exception of Alaska and Hawaii, can be delivered directly to your loading dock.
- Inside Delivery: In major metro areas, you can enjoy the convenience of furniture delivery inside your facility.

Exclusive Savings

As a National IPA participant, you're entitled to exclusive tiered discounts based on your delivery method and total purchase at list pricing.

| Discounts with Standard Delivery Times | | | |
|---|--------------|-----------------|------------|
| Total Purchase | Loading Dock | Inside Delivery | Installed |
| \$1 - \$99,999 | 56.5% | 53% | 50% |
| \$100,000 - \$249,999 | 58.3% | 56% | 52% |
| \$250,000 - \$499,999 | 61% | 57% | 53% |
| \$500,000 + | Negotiable | Negotiable | Negotiable |
| Discounts with the HON Daily Project Ready Quick Ship Program <i>(Purchase is shipped 8-12 days after order is received)</i> | | | |
| Total Purchase | Loading Dock | Inside Delivery | Installed |
| \$1 - 174,999 | 58.2% | 55% | 52% |

Complete Installation Services

Let us do the installation for you. Our full "White Glove" service is ideal for coordinating projects and time-sensitive installations and includes:

- Receiving
- Inspection
- Consolidation of all items
- Reserved delivery times
- Call before delivery
- Assembly and installation
- Wipe-down and removal of debris



The Furniture Team is available to assist you from product consultation to managing a complex furniture project. For more information, call our help line at 800-999-9933.

